

**U.S. Department of Education**  
**Center for Faith Based and Community Initiatives**  
**Presents a free workshop for Faith-Based and Community Organizations on**  
**How to Provide Effective Supplemental Educational Services**

**Tuesday, August 12, 2003**  
**9:00 a.m. – 12:00 p.m.**  
**(registration begins at 8:00 a.m.)**

*Hosted by:*

**Archdiocesan Pastoral Center**  
**20 Archbishop May Dr.**  
**St. Louis, Missouri 63119**

**During the three-hour workshop participants will learn about:**

- eligibility requirements;
- the application process in Missouri;
- record keeping and financial accountability; and
- evaluating their success.

This workshop is designed to explain in detail how faith-based and community organizations can become successful providers of supplemental educational services. Model programs, concrete examples, helpful suggestions, and tools to assist prospective providers will be highlighted. Time for questions and answers and a period of networking will also be included.

**Supplemental Educational Services Workshop Registration Form**

*The workshop is free, but pre-registration is required. Registration is on a first-come, first-served basis. Please register by August 8, 2003. There is a limit of two individuals per organization.*

**Registration closes August 8, 2003. Check in begins on August 12, at 8:00 a.m.**

Name _____		
Title _____		
Organization _____		
Street Address _____		
City _____	State _____	Zip _____
Phone _____	Fax _____	

*Please mail or fax this form to: Stephanie Robinson, Center for Faith Based and Community Initiatives; U.S. Department of Education; 555 New Jersey Avenue, NW, Suite 410; Washington, DC 20208-8300. The fax number is 202-208-1689. You may also contact Ms. Robinson at 202-219-1746.*

